



EMPLOYMENT APPLICATION FOR ACADEMIC POSITIONS

APPLICANT INFORMATION

Fill in your personal details.

Last Name:	First Name:	
Date of Birth (DOB):	Sex: M <input type="checkbox"/> F <input type="checkbox"/>	
Phone/Mobile:	Email Address:	
Postal Address:		
Province of Origin:	Current Location (Province):	
Area of Specialization:	Previous/Current Salary:	
Position Applying for:	Expected Salary:	
Do you have a current driver's licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, what class?
Are you willing to travel when required?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, why?
Is your Police Clearance attached?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, why?
Is your Medical Clearance attached?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, why?
Is your CV attached?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, why?

Note: This form emphasizes key elements of your Education and Experience. Your CV is a more comprehensive document and may contain additional information that could be relevant to the application.

EDUCATION

Fill in your highest academic qualifications the most recent and backward.

<u>Date</u>		<u>University/Institution</u>	<u>Program</u>	<u>Achievement</u>
<u>From</u>	<u>To</u>			

TEACHING EXPERIENCE

List your teaching/tutoring experience in reverse chronological order.

<u>Date</u>		<u>University/Institution</u>	<u>Subject Taught & Level</u>	<u>Reason for Leaving</u>
<u>From</u>	<u>To</u>			

ADMINISTRATION AND MANAGEMENT

List any Administrative and Management experience in reverse chronological order, if not, leave blank.

<u>Date</u>		<u>Administrative Position</u>	<u>Major Responsibility</u>
<u>From</u>	<u>To</u>		

OUTREACH AND DISTANCE EDUCATION

List any involvement and experience in outreach and distance education activities in any organization or in the community.

1. Membership of Learned Societies or Institutes: (Give date of admission and level of membership)	
2. Extra-curricular student support activities in any organization or in the community.	
3. Development of teaching students through distance mode of education.	

RESEARCH AND PUBLICATION

List your research and publication details.

<u>Date</u>	<u>Research/Publication</u>	<u>University/Institution</u>	<u>Supervisor</u>	<u>Publisher/Seminar</u>

REFERENCES

List three (3) professional references.

Referee 1

Full Name:	Position Title:
Email Address:	Phone/Mobile:
Organization:	

Referee 2

Full Name:	Position Title:
Email Address:	Phone/Mobile:
Organization:	

Referee 3

Full Name:	Position Title:
Email Address:	Phone/Mobile:
Organization:	

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature:	Date: / /
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