

THE UNIVERSITY OF PAPUA NEW GUINEA

SBPP 6

SCHOOL OF BUSINESS AND PUBLIC POLICY

APPEAL FOR "WRONG GRADE " IN UPNG TRANSCRIPT

(Circle the appropriate choices)

- A) Name of the student: _____ B) ID No: _____
- C) E-mail ID: _____ Gender: **M** / F
- D) Programme:

FB&M	D.Acc	D.B &M	B.Acc	B.Ec.	B.B &M	BPFA	B.B&M(PS)
M.B.A	MHRM	MEPP	GDEPP	GDCG	PGDSM	MSM	
- E) Discipline:

Acc/PFA	B&F	B.M	H.R.M.	P.P.M	S.M	T.H.M	Eco.	Others
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- F) Current Mode of study :

Internal	External
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- G) Provide the details of courses for which the grades are not available:
(Please attach a copy of latest transcript)

Course No	Title of Course(s)	Calen- dar Year	Semester / Lahara	Mode of study	Grade in trans- cript	Remarks (To be filled-in by the SBPP Office)	
						Grade in Ex. return	Initial of Secretary
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			
			S1 / S2 / L	I / E			

Abbreviations: S1 = Semester 1, S2 = Semester 2, L = Lahara, I= Internal and E = External.

Note Please make sure you have attached copy of latest transcript. Request with Transcript of more than one month old will not be considered.

Signature of the student: _____ Date: _____

FOR OFFICE USE ONLY: (Accept the application if copy of certificates are attached)

Whether records are verified	Whether approved	Whether Change of Grade is submitted to Examination section?	Whether Change of Grade is submitted to ICT?	Whether the student is informed?
Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
Prepared at SBPP by	Approved at SBPP	Submitted to Exam sec	Submitted to ICT	Date:
Name	Name:	Date:	Date:	
Initial:	Initial:	Initial:	Initial:	